Open Agenda



Cabinet (Livesey Trust) Committee

Tuesday 5 December 2023 10.00 am Second Floor Room 202 - 160 Tooley Street, London SE1 2QH

Membership

Councillor Jasmine Ali (Chair)
Councillor Evelyn Akoto
Councillor Stephanie Cryan
Councillor James McAsh
Councillor Martin Seaton

INFORMATION FOR MEMBERS OF THE PUBLIC

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Contact

Tim Murtagh via email: tim.murtagh@southwark.gov.uk

Members of the committee are summoned to attend this meeting **Althea Loderick**

Chief Executive

Date: 27 November 2023





Cabinet (Livesey Trust) Committee

Tuesday 5 December 2023 10.00 am Second Floor Room 202 - 160 Tooley Street, London SE1 2QH

Order of Business

Item N	lo. Title	Page No
1.	WELCOME AND INTRODUCTIONS	
2.	APOLOGIES	
3.	ITEMS OF BUSINESS THAT THE CHAIR DEEMS URGENT	
	The chair to advise whether they have agreed to any item of urgent business to be considered at this meeting.	
4.	DISCLOSURE OF MEMBERS' INTERESTS AND DISPENSATIONS	
	Members to declare any interests and dispensations in respect of any item of business to be considered at this meeting.	
5.	MINUTES	1 - 2
	To confirm as a correct record the minutes of the meeting held on 17 January 2023.	
6.	THE LIVESEY TRUST ANNUAL REPORT 2022-23	3 - 28
	Members to consider the recommendations contained in the report.	



Cabinet (Livesey Trust) Committee

MINUTES of the Cabinet (Livesey Trust) Committee held on Tuesday 17 January 2023 at 10.00 am at Room 302, Third Floor, 160 Tooley Street, London SE1 2QH

PRESENT: Councillor Jasmine Ali (Chair)

Councillor Evelyn Akoto

Councillor John Batteson (non-voting member)

Councillor Stephanie Cryan Councillor Martin Seaton

OFFICER Eva Gomez, head of culture

SUPPORT: Allan Wells, specialist governance lawyer

Tim Murtagh, constitutional officer

1. WELCOME AND INTRODUCTIONS

The Chair opened the meeting.

2. APOLOGIES

There were none.

3. ITEMS OF BUSINESS THAT THE CHAIR DEEMS URGENT

There were none.

4. DISCLOSURE OF MEMBERS' INTERESTS AND DISPENSATIONS

Councillor Evelyn Akoto declared (non-pecuniary interest) that she is a ward councillor for the Old Kent Road ward.

5. MINUTES

RESOLVED:

That the minutes of the meeting held on 1 February 2022 be agreed as a correct record of that meeting.

6. THE LIVESEY TRUST ANNUAL REPORT 2021-22

Eva Gomez introduced the annual report.

Naomi Long presented and summarised the annual report.

The members asked for a visit to be arranged.

The members asked for a note of the artefacts on site to be made and for those to be discussed during the visit.

RESOLVED:

That the annual report be noted and agreed.

The meeting ended at 10.20am

CHAIR:

DATED:

Item No. 6.	Classification: Open	Date: 5 December 2023	Meeting Name: Cabinet (Livesey Trust) Committee	
Report title:		The Livesey Trust, Annual Report 2022-23		
Ward(s) or groups affected:		Old Kent Road		
From:		Eva Gomez, Head of Culture		

RECOMMENDATION

1. That the Cabinet (Livesey Trust) Committee notes The Livesey Trust, Annual Report 2022-23.

BACKGROUND INFORMATION

- 2. The Livesey building was bequeathed by George Livesey a local benefactor to the Commissioners for Public Libraries and Museums for the Parish of Camberwell in 1890 as a free public library for the beneficiaries of the trust. The council became the legal owner and trustee of the building by way of statutory devolution. Over time the original objects of the trust have become defunct and the council therefore worked with the Charity Commission to expand the objects of the trust to include wider educational benefit for people in the local area.
- 3. On 12 April 2013 the Charity Commission approved the scheme for the Livesey Trust (No. 4038336). Under paragraph 4 of the scheme the trustee of the charity is the Council of the London Borough of Southwark ('the Council'). A copy of the scheme is attached to this report and marked Appendix 1.
- 4. The administration of the trust is an executive function. This is based on the fact that the relevant regulations, the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 provide that any function of the council is to be the responsibility of the executive (cabinet) unless specified otherwise by those regulations. There is nothing in the 2000 Regulations which states that the administration of a charity is not to be a function of the cabinet.

KEY ISSUES FOR CONSIDERATION

Assets of the Livesey Trust

5. The only assets of the Trust are the land and building at 682 Old Kent Road (formerly known as the Livesey Museum for Children).

- 6. The building dates from 1890 was originally a public library and a Children's Museum. The building is used by Treasure House a Community Interest Company which occupies it under lease on a peppercorn rent basis.
- 7. The tenant is responsible for the internal and external repairs and the Council as Trustee of the Livesey Trust, will insure the property and charge the tenant an appropriate premium
- 8. Treasure House (London) CIC is a specialist education provider who works with young people with anxiety and other emotional barriers, autism, dyslexia and school phobia.
- 9. The key aims of Treasure House are to re-engage students in the learning process in a safe and comfortable environment and provide access to high quality tuition across a broad curriculum. Their approach provides students with the skills and qualifications that are required to allow them to move into the world of work or to progress into further education and ultimately higher education. They have a maximum of 15 pupils enrolled at any one time.
- 10. Their detailed annual report can be found in appendix 1. In summary during the period Treasure House:
 - Provided full-time education and support to 15 young people between the ages of 14 and 19
 - Supported our first Oxford University candidate to gain a place on the Foundation year
 - Delivered 5 out of 6 A-Levels at A*-C grade and one at D grade
 - Ensured all Functional Skills Maths and English candidates gained their qualification pursued
 - Provided 13 members of staff with employment, increasing full-time posts from 4 to 5
 - Appointed an Executive Assistant/Administrator to enhance the admin function of the organisation
 - Provided food vouchers to 12 of our 15 young people and their families despite not being able to claim Free School Meals
 - Received an average of one referral per week
- 11. They have also recently completed an Ofsted inspection in November 2023.
- 12. During the period, £25,738 was spent on maintenance and improvements to the premises and £12,907 on insurance. These works included electrical works, guttering, gates and garden. More details of works undertaken can be found in appendix 1 and some before and after photos in appendix 2.
- 13. Further information regarding the company status of Treasure House can be found at

https://find-and-update.company-information.service.gov.uk/company/07467487

Heritage Artefacts

14. There are a number of heritage artefacts belonging to the council's collections contained within the grounds of the site. A visual condition evaluation was undertaken by the council curator with the following findings:

Statue of George Livesey

This Grade 2 listed statue of bronze and marble is a full figure sculpture of Sir George Livesey by George Pomeroy. It is sited at the end of the Livesey building's rear garden. The statue is a highly regarded piece of statuary. The statue was inspected by officers in March this year and is in a satisfactory condition overall. Officers will explore funding for cleaning of the plinth and to ascertain whether the whole piece is stable in 2024.

Victorian post box

This Victorian post box was originally sited in Lewisham and added to the Livesey premises in the 1970s or 1980s. It is in very poor condition and the curator investigated post box refurbishment specialists but most recommended that simple remedial works could be done by the appropriate staff. Treasure Houses staff are keen to do some basic refurbishment to the piece as a project and the curator has given them permission to go ahead.

Newington tollgate

Original iron toll gate which would have been sited across the Newington Causeway. Toll gates formed a barrier across certain routes (called turnpikes) and people, goods and carriages could only pass through and use the road if they paid a fee, or 'toll'. The curator discussed refurbishment e.g. simple remedial works with Treasure Houses staff and agreed it could be done by the appropriate staff. Treasure Houses staff are keen to do some basic refurbishment to this piece also and the curator has given them permission to go ahead.

Plaque commemorating the opening of the building.

Original stone plaque from the 1891 opening of Camberwell No 1 public library, which this building was before it was named and used as the Livesey Museum and Treasure Houses facility. The plaque is in reasonable condition but would benefit from attention to the lettering, which has become hard to read over the years. However the plaque has been inspected by officers and is still in a satisfactory condition overall. Officers propose to explore funding streams for remedial work in 2024.

Foundation stone of Grange Road public baths and wash house from 1926 and drinking fountain.

This possibly marble and granite installation is installed in to the front of the building under the main window and facing the street. It was installed in the 1970s after being excavated from building works. It is in reasonable condition but would benefit from the inscription lettering being refurbished as this has become hard to read. We also understand that the pipework

and pump action of the fountain has stopped working and this needs to be investigated and a decision made as to its restoration. The stone has been inspected by officers and is still in a satisfactory condition overall. Officers propose to explore funding streams for remedial work in 2024.

Mosaics of Old Kent Road Library

These two mosaic panels show two depictions of the stories from Chaucer's Canterbury Tales. One shows the pilgrims in the courtyard at the Tabard Inn around present day Borough High Street, a real inn, from where the fictional pilgrims embarked on their journey. The second shows a feast being given for the pilgrim who told the best tale on their journey from Old Kent Road to Canterbury. The pair were originally on the walls of the Old Kent Road library at Bricklayer's Arms, demolished in 1967 to make way for the Bricklayer's Arms flyover. They are still attached to the rear extension of the Livesey building and in reasonable condition. It is recommended that the mosaics have a further inspection during 2024 to check on condition. Some mortar needs replaced and the Treasure Houses staff have indicated they can carefully carry this out.

Cattle trough from Old Kent Road

This is sited in the rear garden on the left hand side when facing the George Livesey statue. It is probably late Victorian. It is in reasonable condition and is full of planting material. Some checking of its fabric might be useful but it is a robust object and its use as a planter is not an issue in my opinion. It may be interesting to refurbish the inscription on the front and make it clearer to read. The trough is very robust, it has been inspected by officers and is still in a satisfactory condition overall.

Cannon bollard

This bollard was missed off the original report, possibly due to the fact it was obscured by plant and undergrowth for many years and has since been uncovered. The bollard is an original ships' cannon used as street furniture (e.g. a street bollard) when no longer usable as cannon. It is in good condition, although amongst shrubbery.

Policy framework implications

15. None

Community, equalities (including socio-economic) and health impacts

Community impact statement

16. The update set out in this report have no adverse impact on the community, nor do they disadvantage any equalities group or protected characteristic.

Equalities (including socio-economic) impact statement

17. Treasure House is a specialist education provision, working with young

people with anxiety and other emotional barriers, autism, dyslexia and school phobia. The key aims of Treasure House are to support each student to feel comfortable and safe so that they can re-engage in the learning process, providing access to high quality tuition across a broad curriculum.

Health impact statement

18. As set out in paragraph 16, the service provided by Treasure House is of benefit for young people with anxiety and other emotional barriers, autism, dyslexia and school phobia.

Climate change implications

19. The update provided in this report has no climate change implications.

Resource Implications

20. None

Finance Implications

- 21. The lease to Treasure House (London) CIC completed on 18 December 2019.
- 22. From this point the majority of obligations in respect of the building transfer to the tenant for the duration of the lease (initially 10 years, although subject to break options on either side and the tenant's is not operable yet).
- 23. The council retains responsibility for artefacts in the garden and the statue situated there.
- 24. The council insures the building on a reinstatement basis but the lease requires the tenant to reimburse premiums, so this head of expenditure should be neutral on the council.
- 25. In view of the above there are no cost to the council arising from the lease for the period 2022/23.

Consultation

26. This is an update report that does not require consultation.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Assistant Chief Executive (Governance and Assurance) (SB 22112023)

27. The object of the Livesey Trust is set out in the Charity Commissioner's scheme referred to in the background information above. This is for the advancement of education of persons resident in the area of benefit in such ways as the trustee thinks fit.

- 28. In summary, the property must be used for the provision of a library or library services or if not required for these purposes for any other use in furtherance of the object as the council as trustee may from time to time decide.
- 29. The Scheme requires the council as trustee to ensure that the property is being utilised effectively and in accordance with the object of the charity for the benefit of the public.
- 30. The Scheme includes the requirement for the council as trustee at all times to take necessary steps to ensure that the charity is independent from the council and exists to pursue its own purposes and not to carry out the policies or directions of the council or any other body.
- 31. This means that the council (acting through the Livesey Trust Committee) is required to give consideration to the operation of the Trust solely in its role as corporate trustee and in accordance with the object and interests of the Trust.
- 32. As corporate trustee the council, in accordance with common law, has an overriding duty to promote the charitable purposes of the charity. It must carry out its responsibilities with reasonable diligence and conduct its affairs in the same manner as an ordinary prudent business person would conduct his/her own affairs. A trustee must also take all reasonable and proper measures to maintain and secure any Trust property.

Strategic Director of Finance (ENG23/111)

- 33. This report is requesting Cabinet to note the Livesey Trust, Annual Report 2022-23.
- 34. The strategic Director of Finance notes there are no financial implications arising from this report.
- 35. Staffing and any other costs connected with this report to be contained within existing departmental revenue budgets.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
None		

APPENDICES

No.	Title
Appendix 1	Treasure House Annual Report
Appendix 2	Livesey Renovations 2023

AUDIT TRAIL

Lead Officer	Toni Ainge, Director of Leisure				
Report Author	Eva Gomez, Head	Eva Gomez, Head of Culture			
Version	Final				
Dated	23 November 2023				
Key Decision	No				
CONSULTATION	CONSULTATION WITH OTHER OFFICERS / DIRECTORATES /				
CABINET MEMB	CABINET MEMBER				
Officer Title		Comments Sought	Comments		
			Included		
Assistant Ch	nief Executive	Yes	Yes		
(Governance and	Assurance)				
Strategic Director	of Finance	Yes	Yes		
Date final report sent to Constitutional Team			23 November 2023		



Treasure House (London) CIC 682 Old Kent Rd London SE15 1JF

Report to the Livesey Trust December 2023

Submission for annual meeting on 5th December, 2023

Prepared by Naomi Long, Director of THLCIC

Treasure House (London) CIC (THLCIC) is an Independent School and Community Interest Company registered in December 2010.

In the year 2023 Treasure House managed the Livesey Building on behalf of the Livesey Trust (members formed of London Borough of Southwark Councillors). The organisation signed a peppercorn lease in December 2019 to manage the building in return for improving and maintaining the premises and the provision of activities for community benefit.

During the year THLCIC:

- Provided full-time education and support to 15 young people between the ages of 14 and 19
- Completed an Ofsted inspection in November 2023
- Supported our first Oxford University candidate to gain a place on the Foundation year
- Delivered 5 out of 6 A-Levels at A*-C grade and one at D grade
- Ensured all Functional Skills Maths and English candidates gained their qualification pursued
- Provided 13 members of staff with employment, increasing full-time posts from 4 to 5
- Appointed an Executive Assistant/Administrator to enhance the admin function of the organisation



Treasure House (London) CIC 682 Old Kent Rd London SE15 1JF

- Provided food vouchers to 12 of our 15 young people and their families despite not being able to claim Free School Meals
- Received an average of one referral per week

Further developments relating to the building and its use are outlined below

1. Organisational Developments in the year 2021-21

1.1. Students and Results

A Level results were strong with A and A* in Sociology and Philosophy and three Cs in Chemistry, AS Maths and Philosophy. One student obtained a D in Philosophy. All students sitting Functional Skills English and Maths passed the qualification. A new English Teacher was appointed due to a sudden health problem leaving us without a teacher. The new appointee has experience examining and writing exams and textbooks as well as being expert in her field. The curriculum is being reviewed in 2023 but at Ofsted was judged as having depth within subjects and breadth in terms of the offer for the student.

Two young people joined the school in September and three students left to join Oxford University, Moorfields Eye Hospital and Roots & Shoots. One further student was added to the roll in November. The school has continued to receive referrals on an almost weekly basis but we are still unable to accommodate more young people. The school is oversubscribed with referrals from London Boroughs of Southwark, Lewisham and Lambeth and as far away as Ealing and Hounslow.

Music has continued to play a significant part in our Social and Emotional development agenda and a wonderful showcase was put on in July 2023, attended by professionals and parents. Students performed, made food and refreshments and curated the day with parents commenting on how proud and impressed they were.



Treasure House (London) CIC 682 Old Kent Rd London SE15 1JF

Students continued to take part in English, Maths, Biology, Philosophy, Extended Project, Sociology, Design Technology, Literacy, Cooking, Animation, Life Skills, PSHEE and PE sessions. We also placed an emphasis on personal development, embodiment and fitness with an increase of personal training sessions (+50% hours delivered year on year). We targeted students who most needed support around food and exercise as well as self esteem and motivation.

We continued to develop our links with St Giles Trust and Rise this year. Rise provided mentoring and employability sessions to four students in 2022, and five students in 2023, an increase of one student year on year. St Giles Trust provided similar sessions to three students in 2022 and three students in 2023. Several young people took part in Barista training with St Giles Trust with one securing a weekly placement to gain work experience. We worked with the Depaul Trust to deliver PSHEE lessons on homelessness and prevention of homelessness through education. Every student was given the opportunity to engage with this. We continue to develop links to support progression and employability for our students.

We have led trips to Westminster Council to explore internships; a trip to explore the history and culture of Brixton; a boat trip down the Thames and to Covent Garden; a football; scarf design workshop with FAB Studio as well as local walking trips.

As arranged each year, every student received Careers Support from ABW Careers Development Service to develop a plan for progression after Treasure House. Students are encouraged to develop the skills needed for the world of work through PSHEE and Training. We brought mentors to some careers sessions to support the young person to move towards new placements with continuity, allowing them to feel held as they contemplate the future.



Treasure House (London) CIC 682 Old Kent Rd London SE15 1JF

1.2. Staffing

Two additional staff members were appointed this year. One English Teacher who replaced an agency-employed staff member and one EA/Administrator. Our remote teacher's lessons extended with the support of a new media room set up including video conferencing facilities on a large projector and screen.vStudents have enjoyed working with technology and this is developing skills that support future use of tech in the workplace and beyond.

1.3. Training

One member of staff is pursuing QTS. Staff have attended external training on Maths and numeracy skills across the curriculum.

Safeguarding continues to be a priority as we work with very vulnerable young people. All staff are issued regular updates and the two Designated Safeguarding Leads stay up to date on developing needs such as issues including Child-on-Child violence, sexual harassment, misogyny and right wing extremism.

1. Improvements to Premises

During the year 2022-22, £25,738 was spent on maintenance and improvements to the premises and £12,907 on insurance.

1.1. Utilities

We continued to monitor consumption of electricity and gas, making adjustments to temperatures where necessary. We completely switched off the heating from 1st May - 30th September. Cost of consumption in the 2021/21 financial year was £5,572 and in 2022/22 was £9,196 representing a cost increase of just under 40% year on year.

1.2. Electrical works

Continued repairs and renewals of light fittings were carried out in response to obsolescence. Grey Matter continued to service the emergency lighting and fire alarm system.



Treasure House (London) CIC 682 Old Kent Rd London SE15 1JF

1.3. Guttering and rear windows

In late 2023 the guttering to the rear of the premises was repaired due to deterioration and damage due to the storms of 2023. While scaffolding was in place, restoration to the rear oval window was completed and where glass was found to be cracked, the window was made watertight. Work to the rear windows and further maintenance to the rear guttering is in progress.

1.4. Garden

The chicken coop, no longer needed, was dismantled in order to create a greenhouse. Students and teachers worked together during 'school pride' week to complete a practical project converting the timber structure. This is still outstanding as perspex needs to be installed to enclose the structure.

1.5. Gates

Several students worked alongside our Art Therapist to refurbish the school gates. There is some work still to be done, however, the weather has been so wet that this is not possible at the moment.

1.6. Tannoy system using Apple HomePod Minis

We created a network of HomePod Minis across the school in order to play transitional music which would lead to improved punctuality to lessons and a smoother transition from space to space. They can also be used as an intercom or to play music. Every day at 3.05pm we play a song recorded by one of our students in his music session.

1.7. Student Involvement

Students continued to support maintenance functions around the building to practise their employability skills. They took part in a lesson to use a spraying machine with our Premises & Training Manager. This is a highly skilled job and all students showed great care to Health & Safety instructions while participating.



Treasure House (London) CIC 682 Old Kent Rd London SE15 1JF

1.8. Toilets

In late 2023 the sinks installed by Southwark Council were replaced with new sinks and under-sink cabinets. This was in response to the deterioration of the cabinets previously installed and offered the opportunity to install larger sinks so that water leakage that had resulted from smaller ones wouldn't recur.

2. Health & Safety

2.1. Fire Risk Assessment, Health & Safety Risk Assessment - NFA

No further action was required after both Risk Assessments, all systems and equipment were satisfactory.

2.2. Security - Alarm system and potential safer entrance

Door and window sensors were purchased for the Ring system which records motion triggered video and stores it on the Cloud and alerts the keyholders if the alarm is triggered. A quote has been obtained for magnetic door security locks. This was partly motivated by the recommendation that we convert the back entrance to the building to a workable alternative entrance. This recommendation was made after the completion of a 'clean air audit' funded by the LA and Mayor of London. We are in the process of evaluating whether the cost is viable after the £5k grant is used. The true cost will be more than double the grant value.

2.3. General Maintenance

General maintenance was carried out due to wear and tear.

3. Maintenance Contract

JayServe maintained the gas boiler system, the ventilation system and carried out water testing. **URisk** carried out an updated Water Risk Assessment and we worked with JayServe to complete changes that were recommended to reduce risks related to water management within the building. **Salvum** is used for Risk Assessing and **Grey Matter** maintains our Fire Alarm and Smoke Detector system alongside the Emergency Lighting.



Treasure House (London) CIC 682 Old Kent Rd London SE15 1JF

4. Financial Information (2021-21)

Our most recent published accounts are for our financial year 2022-22. Despite maintaining our commitment to the building upkeep, we made a deficit (£7,758) in 2022/22 due to rising costs and lower income.

Below (Fig.1) is a breakdown of key information in relation to the building and community offer. Reserves were at £169,564, the amount still owing on our Bounceback Loan was £34,791.

Fig.1 Financials 2022-22 relating to Livesey Building.

Turnover	£485,150	
(of which Premises Hire)	£575	
Grant Income	£-	
Repairs & Renewals (Premises)		£25,738
Health & Safety Consultancy (relating to premises)		£6,166.14
Cleaning		£7,053.45
2022 Totals	£485,150	£38,957.59

6.Community Benefit

By its nature, Treasure House provides a service to the community every day. We are a registered CIC reporting annually to the Regulator of Community Interest Companies.

The premises were hired once over the year to provide a space for public consultation on behalf of Southwark Council urban development.



Treasure House (London) CIC 682 Old Kent Rd London SE15 1JF

7. Development in 2024 and beyond

We will maintain the high standards internally and continue to work on items picked up during our condition survey as well as responsively to items arising. We expect more items to arise in 2024 due to the obsolescence of items installed before occupation of the premises. We also expect to carry our further maintenance to the building. This will take place on a rolling basis as opposed to in one cyclical maintenance wave. This will cause the least disruption to staff and students and ensure continued operation of the organisation.

We are keen to move ahead with creating a temporary external workshop space in the garden. We are particularly convinced of the need for this after a recent Ofsted acknowledged that some breadth in subject delivery was not possible to achieve due to the limitations imposed by the Grade II Listed premises. We will also seek to move ahead with designated access through the back gate. Southwark will help maintain the artefacts in the garden.

We are keen to purchase one or more soundproof 'pods' to allow extra space for lessons and private meetings and create the possibility for soundproof recording.

We hope to develop our links with Southwark Heritage. This has begun in earnest with one young person being supported to access a placement at the Walworth Road home of the Heritage Centre. We hope to complete a trip there with all students this year.

Our aims continue to be conservative this year in line with the increasing need for cost saving in line with inflation and high utility costs. We are still exploring the possibility of opening a new school during the next 5 years. We will need premises either within the borough or, as we have begun to explore, in other parts of London. We continue to receive several referrals each month and are hopeful that we can add three additional places in 2024. This, however, isn't enough to cater to the needs of young people in Southwark and the



Treasure House (London) CIC 682 Old Kent Rd London SE15 1JF

surrounding boroughs and we continue to prioritise this part of our development in 2023/24 and beyond.

BEFORE

AFTER





Painting and units installed

BEFORE

AFTER





Painting and units installed

BEFORE

AFTER





Rear shutters **2023**

BEFORE

AFTER





Rear windows paint and repair

BEFORE

AFTER





Rear vents for HVAC finished off **2023**

BEFORE

AFTER





Rear guttering, deterioration and storm damage repair

BEFORE

AFTER



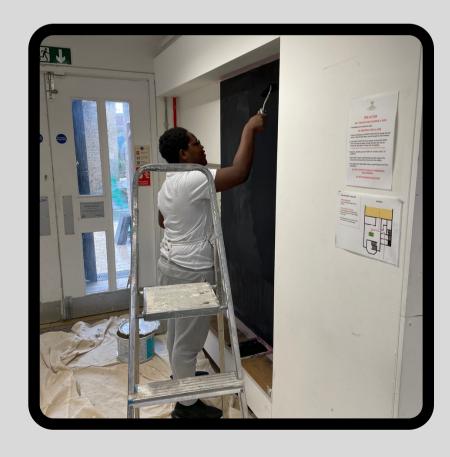


HVAC vents finished to prevent water ingress

STUDENT/CSR

PAINTING

ROLLERING





Refreshing internal walls

STUDENT/CSR

WEEDING

JETWASH





Garden maintenance

STUDENT/CSR

BUILDING

PAINTING





installing stairs and plaque making

CABINET (LIVESEY TRUST) COMMITTEE AGENDA DISTRIBUTION LIST (OPEN) MUNICIPAL YEAR 2023-24

NOTE: Original held by Constitutional Team all amendments/queries to Tim Murtagh <u>Tim.murtagh@southwark.gov.uk</u>

Name	No of copies	Name	No of copies
Members of the Committee (electronic only)		Officers (electronic only)	
Councillor Jasmin Ali (Chair) Councillor Evelyn Akoto Councillor Stephanie Cryan		Eva Gomez, Head of Culture, Environment & Leisure	
Councillor James McAsh Councillor Martin Seaton		Allan Wells, Specialist Governance Lawyer, Legal Services	
		Tim Murtagh, Constitutional Team	
		Dated: 27 November 2023	